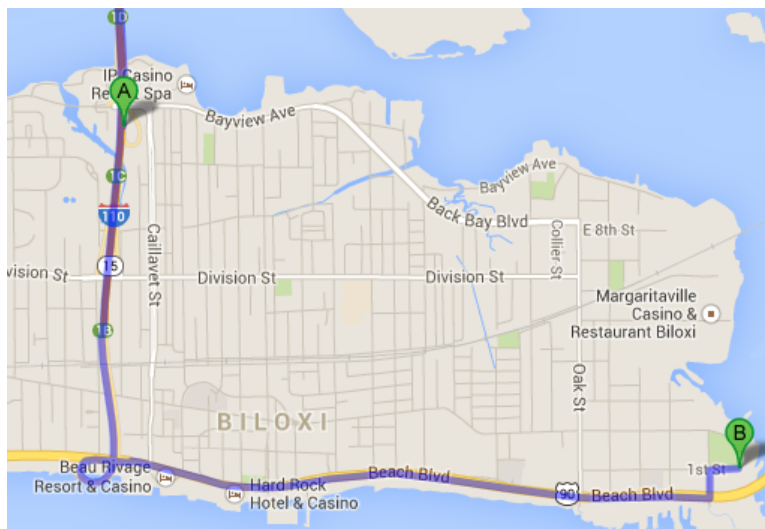




Dear Potential Biloxi Seafood Festival Vendor,

The Biloxi Seafood Festival Committee is planning for the 35<sup>th</sup> Annual Biloxi Seafood Festival at Point Cadet Plaza. There have been some changes made to the enclosed application this year. Please read it carefully. There is a charge for Saturday set up and an additional charge if extra space is needed (Only food vendors are eligible for extra space fee. All craft vendors will be required to purchase an additional booth space if extra space is needed). We will not accept booth space requests.

Below is a map to Point Cadet for your reference. Details regarding vendor parking for your trailers and supplies are still being worked out by the committee. Should you have any questions please **EMAIL** [Rachael@mscoastchamber.com](mailto:Rachael@mscoastchamber.com). We look forward to the possibility of working with you to make this the biggest and best Biloxi Seafood Festival yet! Receipt of this letter does not guarantee acceptance into the Biloxi Seafood Festival. All applications will be reviewed by the Biloxi Seafood Festival Committee.



Best regards,  
35<sup>th</sup> Annual Biloxi Seafood Festival Committee



## Arts & Crafts/Non-Seafood Food Vendor Application

Saturday, September 10, 2016 – 10:00am – 9:00pm

Sunday, September 11, 2016 – 10:00am – 5:00pm

**35<sup>th</sup> Annual Biloxi Seafood Festival, Point Cadet Plaza, September 10 & 11, 2016, 120 Cadet Street, Biloxi, MS 39530**

Exhibit your arts, crafts, pottery, jewelry, paintings, plants, etc or Non-Seafood Food items at the best festival on the Mississippi Gulf Coast. Attendance over the 2 day festival averages 25,000 (weather permitting). The festival will operate rain or shine! **APPLY TODAY!** *The Biloxi Seafood Festival, held in partnership with the City of Biloxi, is Biloxi Chamber of Commerce's major fundraiser of the year. It is organized by volunteers of the community. Our goal is to raise funds to help operate our programs of work throughout the year & to help you, the vendor, have a profitable weekend.* Be advised that The Sun Herald Gumbo Championship will be held on Sunday from 1:00-3:00 p.m.

### RULES & REGULATIONS

#### STRICTLY ENFORCED

1. \$150.00 booth fee (per 10x10 booth space) before August 31, 2016.
2. **There will be a \$15 fee charged up to every foot that exceeds the 10"x10" booth space for food vendors. (This includes but is not limited to trailer hitches or extra space needed to access your trailer across the front measurement) Arts & Craft Vendors are not eligible for the \$15 up charge. You will be charged for a full extra space if you require more than a 10"x10" booth space.**
3. \$175.00 booth fee (per 10x10 booth space) after August 31, 2016. Only cashier's checks, money orders, or cash payments will be accepted after this deadline. Additional charges for extra space listed above apply.
4. \$75.00 booth fee for Nonprofit Arts and Craft Vendors or Nonprofit Non-Seafood Food Vendors.
5. BOOTH SPACE REQUESTS ARE NOT PERMITTED.
6. Booth fees are **NON-REFUNDABLE** – rain or shine! **CANCELLATIONS INCLUDED!**
7. Set up is Friday, September 9, 2016, beginning at 1:00pm until 6:00 pm.
8. There will be a \$25 fee for Saturday morning set up. Arrangements and payment must be made in advance.
9. Vehicles, RV's, motorcycles, etc will NOT be allowed to be parked at your booth site or overnight inside the festival grounds or outside the festival ground fence. This will be strictly enforced due to security and safety reasons. Each vendor will need to provide his or her own tables, chairs, umbrellas, tents, electric extension cords, water hoses, lights, ice etc. The Seafood Festival Committee is not responsible for any set up or tear down of booths. There will be no guaranteed booth locations. **Requests will not be accepted.** You will need to make proper arrangements to transport your merchandise to your booth space. ***Biloxi Seafood Festival committee members and volunteers are not available to assist with booth set up. Please make arrangements to bring extra manpower if needed.***
10. SPACE FOR FOOD SERVICE TRAILERS ARE LIMITED & GRANTED ACCEPTANCE AT THE COMMITTEE'S DISCRETION.
11. **Biloxi Chamber reserves the right to sell or give away all beverages, including soft drinks, water and beer, as well as fried fish, fried shrimp, hotdogs and hamburgers. Therefore these items cannot be sold or given away. Be advised that the Sun Herald's Gumbo Championship will be held on Sunday from 1:00-3:00 p.m. Gumbo will be given away during this time.**
12. Prior to the festival, you will receive your vendor packet via mail. Please check at our Vendor Check In Station upon entering the grounds to receive your pre-assigned booth space. **YOU WILL ONLY RECEIVE PASSES FOR 5 WORKERS PER DAY!** Any additional workers will be charged admission.
13. Electrical needs are not guaranteed but we will try to accommodate based on availability.
14. Point Cadet is located in an area that is subject to wind. You are responsible for bringing weights to keep your tent stable. **TENT STAKES ARE PROHIBITED.** If you break this rule and damage is caused to underground lines you will be required to pay for the damage.
15. All food vendors are required to have a license from the Mississippi State Health Department. If you are a food vendor you will be required to fill out a temporary food permit included with this application and pay the license fee by August 31, 2016, to the Biloxi Chamber of Commerce. Inspections will take place beginning at 8:00 a.m., Saturday, September 10<sup>th</sup>, 2016.
16. All vendors must pay Mississippi State Sales Tax to the Biloxi Chamber of Commerce at the end of the Biloxi Seafood Festival, Sunday, September 11<sup>th</sup>.

I have read the rules and regulations and understand all of the information on this application. Failure to abide by the rules and regulations could result in me not being able to participate in the Biloxi Seafood Festival without a refund of fees.

Signature required \_\_\_\_\_

Date \_\_\_\_\_



## 35<sup>th</sup> Annual Biloxi Seafood Festival Arts & Craft/Non-Seafood Food Vendor Application

Saturday, September 10, 2016 – 10:00am – 9:00pm

Sunday, September 11, 2016 – 10:00am – 5:00pm

Applicant Company Name or Organization: \_\_\_\_\_

Food Service Trailer:  Yes  No

If Yes, Trailer Dimensions, including hitch: \_\_\_\_\_  
(There will be an extra \$15 charged up to every foot over the front of the booth space)

Electrical requirements: \_\_\_\_\_ (110w Preferred)

What do you need electricity for? \_\_\_\_\_

Friday Set Up \_\_\_\_\_, Saturday Set Up (\$25 fee) \_\_\_\_\_

Temporary Food Permit Fee: \_\_\_\_\_

(Please see payment breakdown on food permit application. You must complete this application, the temporary food permit application. You must include the booth fee, temporary food permit fee and any additional fees when you submit your application to be considered.)

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How many booth spaces? \_\_\_\_\_

How many workers on Saturday? \_\_\_\_\_ *Limited 5 per day*      How many workers on Sunday? \_\_\_\_\_ *Limited 5 per day*

Please provide a description of the items you will be displaying/selling & include a photograph:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Make check payable to Biloxi Chamber of Commerce

– memo line – Biloxi Seafood Festival. Questions: email [Rachael@mscoastchamber.com](mailto:Rachael@mscoastchamber.com) Mail application and check to

**Biloxi Chamber of Commerce, 11975E Seaway Road, Gulfport, MS 39503.**